Con Alma Health Foundation was awarded a $500,000 dollar grant from the W. K Kellogg Foundation (WKKF) to establish and manage a fund providing direct assistance to New Mexicans who are immigrants affected by the COVID-19 pandemic; and to create awareness about the structural barriers to their wellbeing. Con Alma will establish an advisory committee with diverse stakeholder representation to help guide the project.

Immigrants are a crucial part of our state’s (and country’s) economy and provide significant contributions to our society in numerous ways. Immigrants are highly represented in essential health and frontline industries across New Mexico. Many of these jobs are deemed “essential” during the pandemic yet often do not receive essential benefits, which directly impacts the ability of these immigrant workers to take care of their children and families.

Con Alma Health Foundation is partnering with the New Mexico Health Equity Partnership (NMHEP) at the Santa Fe Community Foundation to assist with the COVID-19 Emergency Assistance Project’s implementation. The NMHEP engages a statewide network to advance health equity in New Mexico.

OPEN GRANT FUNDING OPPORTUNITY

Focus of Grants:

1. Provide direct assistance to New Mexicans who are immigrants, affected by the COVID-19 pandemic, but unable to access federal and state relief.
2. Increase awareness about the structural barriers to the well-being of immigrants and the immigrant community in New Mexico.
3. Support an increased capacity of stakeholders to mobilize and advocate for the immigrant community, especially children and families in New Mexico.

Priority will be given to Immigrant-led organizations and requests that:

- Demonstrate the capacity to assist in or distribute basic needs resources or services to immigrants living in New Mexico who have been negatively impacted by the COVID-19 pandemic
- Prioritize underserved immigrant communities and areas in New Mexico (including Colonias, border, metro/neighborhoods, rural, and frontier)
- Reduce duplication through collaboration and coordination with others on COVID-19 efforts, distribution of basic needs, services and, whenever possible, efforts that align geographic areas or sectors (government, nonprofit, private/business)
- Increase capacity for stakeholders to leverage resources to address COVID-19 on a short-term and long-term basis to create awareness about the structural barriers to immigrant’s wellbeing
Con Alma Health Foundation
COVID-19 Relief for Immigrant Communities in New Mexico
(COVID-19 Immigrant Relief Project: June 1, 2020 – 12/31/2020)
Open Grant Cycle GUIDELINES

Examples of basic needs and/or services that can be provided through this funding opportunity as a result of the COVID-19 pandemic may include, but are not limited to:

- HEALTH CARE: health care equipment & supplies, medical assistance, preventive health
- MENTAL HEALTH & CRISIS INTERVENTION
- FOOD DISTRIBUTION (including potable water) & MEAL DISTRIBUTION
- HOUSING/EMERGENCY SHELTER & HOUSING EXPENSE ASSISTANCE (Temporary)
- HOUSEHOLD GOODS, PERSONAL GOODS, TEMPORARY FINANCIAL AID
- CASE MANAGEMENT, NAVIGATION OF SERVICES, INFORMATION & REFERRAL
- CIVIL RIGHTS, SOCIAL ACTION & ADVOCACY: ensuring equitable access to essential humanitarian basic aid, benefits, cultural and language needs

**GRANT PROCESS, GRANT AMOUNTS & ACCESS to APPLICATION**

**Grant Award Amounts**
- Applicants may request one of the following amounts: $7,500, $10,000, or $15,000

**Access to Application**
Application is available through the SmartSimple grant portal for any qualified organization to apply. SmartSimple Registration is required.
- Applicants with previous submissions to Con Alma or to the Northern New Mexico Health Grants Group (NNMHGG) must email sysadmin@conalma.org to receive link to your organization’s portal
- Applicants new to Con Alma or to the NNMHGG must Register at SmartSimple

**GRANT IMPLEMENTATION PERIOD & REPORTING**

- Access to applications:
  
  *OPEN* on Tuesday, July 21, 2020 at 9:00am
  *CLOSES* on Friday, August 14, 2020 at 5:00pm
- Only one application per organization will be considered

**Implementation Period**
- Grant implementation period is based on the timeline of award
- Grant awards will be made on an expedited timeframe
- All grant funds must be expended by Thursday, December 31, 2020 (no exceptions)
Con Alma Health Foundation
COVID-19 Relief for Immigrant Communities in New Mexico
COVID-19 Immigrant Relief Project: June 1, 2020 – 12/31/2020
Open Grant Cycle GUIDELINES

Reporting Requirements
- A Final Report **IS due within 30 days** of the grant’s completion
- Final reports are submitted once completion of the following has taken place:
  1. Upon fulfilling efforts for which the grant was awarded; and
  2. Upon having expended all funds awarded
- Contact the Program Director immediately if complications or delays in grant implementation and/or use of funds occur
- **All final reports are due by Friday, January 29 2021 (no exceptions)**

**REQUIRED ATTACHMENTS**

**Required Budgets**
- A completed online Project Budget template found on the SmartSimple application that shows all committed or pending revenues. Project budget must provide a clear association between COVID-19, proposed expenses and the desired outcomes

**ELIGIBILITY, LIMITATIONS & RESTRICTIONS**

- Applicant organization **must have 501(c)(3) public charity status or an approved fiscal sponsor with 501(c)(3) status**
- Fiscal Sponsor fees are capped at 10% of grant award
- Administrative fees are capped at 10% of grant award
- The grant **must benefit people living in New Mexico**
- This grant opportunity is open to all eligible applicants (based on the guidelines outlined) as well as to current and past Con Alma and/or the Northern New Mexico Health Grants Group grantees
- Applicants to this grant opportunity are eligible to apply for other CAHF funding
- No grant will be made to individuals, or to fund scholarships/fellowships, capital or endowment campaigns, annual fundraising campaigns, event sponsorships, debt liquidation, or clinical research
- No grant will be made to fund political campaigns, lobbying activities, or other activities prohibited by section 501(c)(3) of the Internal Revenue Code
- No grant will be made to fund construction or renovation unless such expense is directly related to COVID-19 and does not exceed $5,000 per any one item
Funding decisions will be based on demonstrating

- Alignment with the funding priorities identified in these guidelines
- How grant funding will meet immediate needs and provide services directly related to or exacerbated by the COVID-19 pandemic
- The capacity of applicant to quickly distribute or assist in the distribution of basic needs resources or services to immigrants and immigrant families in New Mexico impacted by COVID-19
- The capacity of the applicant/proposed efforts to fill gaps in service, meet community needs, and accomplish the proposed activities
- Efforts that attempt to reduce duplication, increase alignment and coordination with others on COVID-19 efforts will receive preference

What to expect once you’ve submitted your Application?

Communications from Con Alma Health Foundation are made via email (or via phone, when appropriate). To ensure you receive important updates and emails from the Foundation it is important that applicants mark communications from “conalma.org” as “safe” so that critical communication does not get flagged as Spam.

Applicants can generally expect the following:

- All notifications and contact from the Foundation will be directed (via email or phone) to the primary/lead contact identified in your application
- Con Alma receives more requests than it is able to consider; consequently, we do not expect to be able to cover all funding requests, and may not be able to fund the full amount of each request
- Applicants will be notified via email on the status of the application (award or denial) by September 30, 2020 (approximately).
- If approved for an award, there is a period of approximately three weeks (dependent on a number of factors, including response by Applicant to required actions) that may delay the process of finalizing and disbursement of the grant award. Process includes:
  - Review of organization’s legal status and compliance with legal requirements
  - Grant Agreement (and, if applicable Fiscal Sponsorship Agreement) emailed by Foundation staff to the lead contact for appropriate signatures
  - The process for disbursing the grant award (via mailed check) begins upon receipt by Con Alma of the fully signed grant Agreement